

Job Description: Evening Boathouse Attendant

Organization: Duluth Rowing Club

Location: Duluth, MN (Park Point)

Season: Mid-May through September

Schedule: Monday – Thursday | 5:00 PM – 8:00 PM

Position Overview

The Duluth Rowing Club is seeking a reliable and safety-conscious **Boathouse Attendant** to support our Evening Recreational Masters program and our Learn to Row Programming. As the primary point of contact during the busy transition from workday to water, you will ensure that equipment is handled properly, safety protocols are followed, and our members have a smooth, organized start to their rowing sessions.

This is an ideal role for someone who enjoys being outdoors, has an interest in rowing, and thrives in a community-focused environment.

Key Responsibilities

- **Equipment Handling:** Assist rowers with safely carrying shells (singles, doubles, and larger boats) from the racks to the dock and back.
- **Dock Management:** Manage the flow of traffic on the dock to ensure efficient launching and landing. Help stabilize boats for rowers entering and exiting the water.
- **Basic Maintenance and Cleaning:** Perform routine cleaning of shells (wiping down hulls/tracks), checking hardware (nuts/bolts), and reporting any equipment damage to the Captain or Program Director. Ensure bathrooms/locker rooms are clean and ready for use.
- **Safety & Logistics:** Ensure all oars are accounted for and properly stored. Maintain a tidy boathouse floor and dock area to prevent tripping hazards.
- **Learn to Row Classes:** May help with Learn to Row Class instruction if available and interest.
- **General Support:** Act as a "helping hand" for Masters Recreational rowers, which may include assisting with boat adjustments or simple facility tasks as needed.

Qualifications

- **Reliability:** Must be able to commit to the 5:00PM Start time consistently.
- **Physical Ability:** Able to lift and carry rowing equipment and stand for the duration of the shift.

- **Communication:** Friendly, professional demeanor with the ability to give clear directions during docking.
- **Rowing Knowledge (Preferred):** Familiarity with rowing shells, oars, and terminology is a significant plus, but we are willing to train the right candidate.
- **Environment:** Comfortable working outdoors in various morning weather conditions.
- **Required Qualifications:** can be acquired after hiring.
 - CPR/AED Certification
 - MN Boater Safety Certification

Compensation & Benefits

- **Pay:** starting wage of \$17/hr with potential for an increase, could anticipate approximately 10 hrs/week from mid May through September
- **The Perks:** free DRC membership and entry to regattas

May be combined with the Morning Boathouse Attendant Position if Applicant has that availability and interest

How to Apply

Please send a brief introductory email and your resume to hello@duluthrowing.org.